

THE DJW

MEDIA AGREEMENT



THE DJW TALENT MEDIA AGREEMENT

PRIVATE CONSULTATIONS & PRIVATE ACTING TUITION ONLINE

By reading and signing the Masterclass | Improvisation | Private Acting or Consultancy Services form, you confirm that you have read, understand and agree to the following terms and conditions within this Media Agreement. This agreement sets out the terms and conditions of any materials filmed, recorded or photographed within our services for usage.

Anyone who is not part of the DJW Masterclasses, Improvisation Sessions, Private Tuition or consultancy sessions should read the media agreement below when using DJW Services and only submit your details once you understand and agree to the terms within. DJW Talent Services constantly review our policies, so make sure you have read the correct agreement. *(Date is usually on the bottom right hand corner of each page)*

Please always check with DJW prior to making a booking as prices may vary or change.

CANCELLATIONS

14 days notice must be given to cancel a booking or you will lose your session payment. In the rare event that DJW have to cancel your session, we will let you know as soon as possible. In such an event, your payment will be reimbursed in full or put towards another date. We are unable to reimburse any other costs you may have incurred, such as travel and accommodation or the hire venues and locations. Weather is a contributing factor to some cancellations.

RESCHEDULING

DJW require a minimum of 14 days notice to be able to reschedule. We reserve the right to change your booking arrangements should the need arise. We will always inform you prior to this and with reasonable requests and timeframes.

REFUND

No refund will be given if you are past the 14 day cancellation period. Please ensure you give us at least 14 days notice.

GENERAL ADVICE | HELP | SUPPORT

If you are unwell and you're within the 14 day notice period, please call us as soon as possible and we'll try and find someone to take your booking or alternatively you can find someone to fill in for you. This means that you are then able to make a new booking. Fees will still apply for the new booking.

In the eventuality that you arrive unwell/sick, we reserve the right not to hold the session (you may still be charged)

Please note that we work quickly and efficiently so you must speak up if you are not happy with something immediately and not once the working day has ended. We only have a limited working time frame and we cannot exceed that allocated time.

Anyone under the age of 16 must be accompanied by an adult. (ALL ONLINE SESSIONS)

By making a booking with us, you agree that we can contact you to let you know about other offers.

We reserve the right to use any testimonials supplied for any marketing purposes.

We reserve the right to use any video or photographic content taken during any client session for any marketing and promotional purposes, including workshops.

Usually all data is deleted after 30 days, so you should download products, scripts, links, images, footage and store safely. *(we reserve the right to store anything we believe was of particular high standard and may use it in the future as examples of our work)*

ONLINE SAFEGUARDING

All parents and guardians of students under the age of 16 must agree to monitor their online activity with DJW.

Under no circumstances must a tutor at DJW contact a student/client under the age of 16 unless it is directly inclusive on the modules and tuition, work set along with respect of supporting the wellbeing and progression of the student. Parents must also be aware of any communications taking place outside of normal teaching hours.

All students/clients of all ages and all tutors must be dressed appropriately in a neutral setting.

Under no circumstances should a tutor or student/client record (footage, images or audio) any of the sessions unless specific to that module. If a student is found to be doing this, it may lead to a termination of membership, registration and session.

DJW Talent prides it self on ensuring the safety of all students, clients & visitors and will always request DBS forms wherever possible from anyone over the age of 16 (including guests)

We are constantly reviewing and updating our policies.

PRIVACY POLICY

DJW may collect the following data from you: Name, email addresses, telephone numbers and bank details. Unless we are obliged by law, your data will not be disclosed to any third party unless for casting purposes.

At any time, we may use your data for:

Internal record keeping, transmission by email of any promotional materials that may be of interest to you, subscribe and unsubscribe service and contact by phone or email for marketing or promotional purposes for Showreel business only.

You are entitled to request a General Data Protection Regulation (GDPR) form at anytime.

Please complete and submit the media agreement form to prove you have read, understand and agree to the terms and conditions contained in this document.